

Bureau of Local Government Finance Regional Office No. 5- Annual Procurement Plan-non Common Use Supplies and Equipment for FY 2024

CODE (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
	Travelling Expenses-Local	BLGF 5	No	agency to agency	As scheduled				GoP	1,057,000.00	1,057,000.00	0	Payment for Travelling Expenses
	Training Expenses	BLGF 5	No	small value procurement	As scheduled				GoP	641,000.00	641,000.00	0	Payment for Training Expenses
	ICT Office Supplies Expenses	BLGF 5	No	shopping	Quarterly of 2024				GoP	53,000.00	53,000.00	0	Payment for ICT Office Supplies Expenses
	Office Supplies Expenses	BLGF 5	No	shopping	Quarterly of 2024				GoP	162,000.00	162,000.00	0	Payment for Office Supplies Expenses
	Accountable Forms Expenses	BLGF 5	No	agency to agency	January-December 2024				GoP	1,000.00	1,000.00	0	Payment for Accountable Forms Expenses
	Drugs and Medicines Expenses	BLGF 5	No	shopping	January-December 2024				GoP	1,000.00	1,000.00	0	Payment for Drugs and Medicines Expenses
	Fuel, Oil and Lubricants Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	84,000.00	84,000.00	0	Payment for Fuel, Oil and Lubricants Expenses
	Semi-Expendable ICT Equipment Expenses	BLGF 5	No	shopping	January-December 2024				GoP	1,000.00	1,000.00	0	Payment for Semi-Expendable ICT Equipment Expenses
	Semi-Expendable Office Equipment Expenses	BLGF 5	No	shopping	January-December 2024				GoP	1,000.00	1,000.00	0	Payment for Semi-Expendable Office Equipment Expenses
	Other Supplies and Materials Expenses	BLGF 5	No	shopping	January-December 2024				GoP	113,000.00	113,000.00	0	Payment for Other Supplies and Materials Expenses
	Water Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	25,000.00	25,000.00	0	Payment for Water Expenses
	Electricity Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	276,000.00	276,000.00	0	Payment for Electricity Expenses
	Postage & Courier Services Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	18,000.00	18,000.00	0	Payment for Postage & Courier Services Expenses
	Telephone-Landline Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	4,000.00	4,000.00	0	Payment for Telephone-Landline Expenses
	Telephone-Mobile Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	67,000.00	67,000.00	0	Payment for Telephone-Mobile Expenses
	Internet Subscription Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	10,000.00	10,000.00	0	Payment for Internet Subscription Expenses
	Extraordinary & Miscellaneous	BLGF 5	No	shopping	As the need arises				GoP	92,000.00	92,000.00	0	Payment for Extraordinary & Miscellaneous Expenses
	Legal Services Expenses	BLGF 5	No	agency to agency	January-December 2024				GoP	1,000.00	1,000.00	0	Payment for Legal Services Expenses
	Other Professional Services Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	495,000.00	495,000.00	0	Payment for Other Professional Services Expenses
	Security Services Expenses	BLGF 5	Yes	competitive bidding	December 2023	December 2023	January 2024	January 2024	GoP	1,163,000.00	1,163,000.00	0	Payment for Security Services Expenses
	ICT Office Equipment	BLGF 5	No	small value procurement	As the need arises				GoP	1,000.00	1,000.00	0	Payment for Repair & Maintenance-ICT Office Equipment
	Repair of Office Equipment Expenses	BLGF 5	No	small value procurement	As the need arises				GoP	2,000.00	2,000.00	0	Payment for Repair & Maintenance-Office Equipment Expenses
	Motor Vehicle Expenses	BLGF 5	No	small value procurement	As the need arises				GoP	10,000.00	10,000.00	0	Payment for Repair & Maintenance- Motor Vehicle Expenses
	Furnitures & Fixtures	BLGF 5	No	small value procurement	As the need arises				GoP	1,000.00	1,000.00	0	Payment for Repair & Maintenance- Furnitures & Fixtures
	Fidelity Bond Premiums	BLGF 5	No	agency to agency	January-December 2024				GoP	7,000.00	7,000.00	0	Payment for Fidelity Bond Premiums
	Insurance Expenses	BLGF 5	No	agency to agency	January-December 2024				GoP	10,000.00	10,000.00	0	Payment for Insurance Expenses
	Representation Expenses	BLGF 5	No	shopping	January-December 2024				GoP	3,000.00	3,000.00	0	Payment for Representation Expenses
	Membership Dues and Contributions to Organizations	BLGF 5	No	direct contracting	January-December 2024				GoP	29,000.00	29,000.00	0	Payment for Membership Dues and Contributions to Organizations
	Machinery	BLGF R5	Yes	competitive bidding	December 2023	January 2024	January 2024	January 2024	GoP	1,500,000.00	0	1,500,000.00	Payment for Machinery Outlay
	Office Equipment	BLGF R5	No	small value procurement	January-December 2024				GoP	50,000.00		50,000.00	Payment for Office Equipment Outlay
	ICT Equipment	BLGF R5	Yes	competitive bidding	December 2023	January 2024	January 2024	January 2024	GoP	567,000.00	0	567,000.00	Payment for ICT Equipment Outlay
TOTAL										6,445,000.00	4,328,000.00	2,117,000.00	

We hereby warrant that the total amount reflected in this Annual Procurement Plan to be used has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available/
Certified Appropriate Funds:

Approved by:


ALFRANCIS B. JEGILLOS
Administrative Officer I/Supply Officer


TRISHA L. RODIL
Financial Analyst I


ANASTACIA R. LLANETA
Regional Director