



Republic of the Philippines
DEPARTMENT OF FINANCE
BUREAU OF LOCAL GOVERNMENT FINANCE
REGIONAL OFFICE NO. V
Regional Government Center, Rawis, Legazpi City
rs5@blgf.gov.ph



December 18, 2023

Ms. CONSOLACION Q. AGCAOILI
Executive Director
Bureau of Local Government Finance
8th Floor, EDPG Building
BSP Complex, Roxas Blvd., Manila

Dear Executive Director Agcaoili:

Respectfully submitted the herein *2nd Revision of FY 2024 Indicative Annual Procurement Plan (APP) of non Common Use Supplies and Equipment (non-CSE)* of this office, along with the Posting Certification.

Rest assured that the BLGF V FY 2024 Indicative APP non-CSE complies with the pertinent guidelines of the government procurement process.

Thank you.

Very truly yours,


ANASTACIA R. LLANETA
Regional Director

Bureau of Local Government Finance Regional Office No. 5- Indicative Annual Procurement Plan-non Common Use Supplies and Equipment for FY 2024 (2nd Revision)

CODE (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule of Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
	Travelling Expenses-Local	BLGF 5	No	agency to agency	As scheduled				GoP	1,057,000.00	1,057,000.00	0	Payment for Travelling Expenses
	Training Expenses	BLGF 5	No	small value procurement	As scheduled				GoP	641,000.00	641,000.00	0	Payment for Training Expenses
	ICT Office Supplies Expenses	BLGF 5	No	shopping	Quarterly of 2024				GoP	53,000.00	53,000.00	0	Payment for ICT Office Supplies Expenses
	Office Supplies Expenses	BLGF 5	No	shopping	Quarterly of 2024				GoP	162,000.00	162,000.00	0	Payment for Office Supplies Expenses
	Accountable Forms Expenses	BLGF 5	No	agency to agency	January-December 2024				GoP	1,000.00	1,000.00	0	Payment for Accountable Forms Expenses
	Drugs and Medicines Expenses	BLGF 5	No	shopping	January-December 2024				GoP	1,000.00	1,000.00	0	Payment for Drugs and Medicines Expenses
	Fuel, Oil and Lubricants Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	84,000.00	84,000.00	0	Payment for Fuel, Oil and Lubricants Expenses
	Semi-Expendable ICT Equipment Expenses	BLGF 5	No	shopping	January-December 2024				GoP	1,000.00	1,000.00	0	Payment for Semi-Expendable ICT Equipment Expenses
	Semi-Expendable Office Equipment Expenses	BLGF 5	No	shopping	January-December 2024				GoP	1,000.00	1,000.00	0	Payment for Semi-Expendable Office Equipment Expenses
	Other Supplies and Materials Expenses	BLGF 5	No	shopping	January-December 2024				GoP	113,000.00	113,000.00	0	Payment for Other Supplies and Materials Expenses
	Water Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	25,000.00	25,000.00	0	Payment for Water Expenses
	Electricity Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	276,000.00	276,000.00	0	Payment for Electricity Expenses
	Postage & Courier Services Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	18,000.00	18,000.00	0	Payment for Postage & Courier Services Expenses
	Telephone-Landline Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	4,000.00	4,000.00	0	Payment for Telephone-Landline Expenses
	Telephone-Mobile Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	67,000.00	67,000.00	0	Payment for Telephone-Mobile Expenses
	Internet Subscription Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	10,000.00	10,000.00	0	Payment for Internet Subscription Expenses
	Extraordinary & Miscellaneous	BLGF 5	No	shopping	As the need arises				GoP	92,000.00	92,000.00	0	Payment for Extraordinary & Miscellaneous Expenses
	Legal Services Expenses	BLGF 5	No	agency to agency	January-December 2024				GoP	1,000.00	1,000.00	0	Payment for Legal Services Expenses
	Other Professional Services Expenses	BLGF 5	No	direct contracting	January-December 2024				GoP	495,000.00	495,000.00	0	Payment for Other Professional Services Expenses
	Security Services Expenses	BLGF 5	Yes	competitive bidding	December 2023	December 2023	January 2024	January 2024	GoP	1,163,000.00	1,163,000.00	0	Payment for Security Services Expenses
	ICT Office Equipment	BLGF 5	No	small value procurement	As the need arises				GoP	1,000.00	1,000.00	0	Payment for Repair & Maintenance-ICT Office Equipment
	Repair of Office Equipment Expenses	BLGF 5	No	small value procurement	As the need arises				GoP	2,000.00	2,000.00	0	Payment for Repair & Maintenance-Office Equipment Expenses
	Motor Vehicle Expenses	BLGF 5	No	small value procurement	As the need arises				GoP	10,000.00	10,000.00	0	Payment for Repair & Maintenance- Motor Vehicle Expenses
	Furnitures & Fixtures	BLGF 5	No	small value procurement	As the need arises				GoP	1,000.00	1,000.00	0	Payment for Repair & Maintenance- Furnitures & Fixtures
	Fidelity Bond Premiums	BLGF 5	No	agency to agency	January-December 2024				GoP	7,000.00	7,000.00	0	Payment for Fidelity Bond Premiums
	Insurance Expenses	BLGF 5	No	agency to agency	January-December 2024				GoP	10,000.00	10,000.00	0	Payment for Insurance Expenses
	Representation Expenses	BLGF 5	No	shopping	January-December 2024				GoP	3,000.00	3,000.00	0	Payment for Representation Expenses
	Membership Dues and Contributions to Organizations	BLGF 5	No	direct contracting	January-December 2024				GoP	29,000.00	29,000.00	0	Payment for Membership Dues and Contributions to Organizations
	Machinery	BLGF R5	Yes	competitive bidding	December 2023	December 2023	January 2024	January 2024	GoP	1,500,000.00	0	1,500,000.00	Payment for Machinery Outlay
	Office Equipment	BLGF R5	Yes	competitive bidding	December 2023	December 2023	January 2024	January 2024	GoP	100,000.00		100,000.00	Payment for Office Equipment Outlay
	ICT Equipment	BLGF R5	Yes	competitive bidding	December 2023	December 2023	January 2024	January 2024	GoP	517,000.00	0	517,000.00	Payment for ICT Equipment Outlay
TOTAL										6,445,000.00	4,328,000.00	2,117,000.00	

We hereby warrant that the total amount reflected in this Annual Procurement Plan to be used has been included in or is within our approved budget for the year.

Prepared by:


ALFRANCIS B. EJILLOS
Administrative Officer / Supply Officer

Certified Funds Available/
Certified Appropriate Funds:


TRISHA L. RODIL
Financial Analyst I

Approved by:


ANASTACIA R. LLANETA
Regional Director



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POSTING CERTIFICATION

This is to certify that the **Bureau of Local Government Finance Region V** has posted its Fiscal Year 2024 Indicative **Annual Procurement Plan-non Common Use Supplies and Equipment (APP-nonCSE) 2nd Revision** on its agency website and can be accessed through this link: https://blgf.gov.ph/?regional_offices=region-5-2 under the **Government Procurement Policy Board Menu**.

This certification is being issued this 19th of December 2023 in compliance with GPPB Circular No. 02-2020 and BLGF Memorandum dated 13 September 2023.


ALFRANCIS B. JEGILLOS
*Administrative Officer I/
Supply and Property Officer*