

BUREAU OF LOCAL GOVERNMENT FINANCE
Region IV-A (CALABARZON)
Accomplishment Report for the Period January 1 – December 31, 2010

KRAs/Thrusts/Activities	Critical Success Indicators (Targets)	Outputs/Results (Accomplishment)
I. Clientele		
A. Policy Formulation		
1. Issuance of opinions and rulings - In support to LGU Finance Operation	100% of receipt	100% of receipt (33)
B. Revenue Generation Program		
1. Implementation of collection strategies on tax collection enforcement action plans <ul style="list-style-type: none"> • Real Property tax • Business Tax • Fees and Charges • Economic Enterprise 	8.171.00 4.234.70 1.656.2 1.248.80	6.399.26 4.313.84 1.753.21 1.089.24
2. Technical assistance in the assessment and valuation of real properties <ul style="list-style-type: none"> • Compliance on submission of Assessment reports • Compliance with general revision 	All LGUs 100% of reports submitted	179 Clients 100% of reports submitted (5 provinces / 13 cities) Batangas Province and Cavite City
C. Issuance of Certificates on Debt Service and Borrowing Capacity to LGUs		
The issuance of Certificates on Borrowing Capacity is integral to the Bureau's LGUs Debt Service Certification System which determines the maximum amount an LGU can allocate for debt service. The certification for the borrowing and debt service		

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<p>capacities of LGUs is a requirement for sub-loan projects under the MDF-FAPS, GFIs, ALRF and for bond flotation</p> <p>1. Referred for information to LGUs the documentary requirements in the Issuance of Certificates on Debt Service and Borrowing Capacity by requesting LGUs; forwarded the same to Central Office the documentary requirements for their approval and/or appropriate action and the same for issuance of said Certificates.</p>	<p>100%w of request</p>	<p>2 LGUs</p>
<p>D. Revenue /Assessment Audit Program</p>		
<p>The BLGF continues to implement revenue/assessment audits in the local treasury /assessment offices to abate occurrence of irregularities in the treasury service. On adverse findings, necessary corrections and/or disciplinary measures are being imposed/ enforced on concerned treasurer/s.</p> <p>1. Conducted revenue audit in LGUs</p> <ul style="list-style-type: none"> • Cash count • Update of books of accounts • Inventory of accountable forms • Bonding of Accountable Officers • Daily deposits of collections <p>2. Monitoring compliance of LGUs with audit findings</p> <p>3. Conducted Assessment Audits in the LGUs</p> <p>4. Conducted Management Evaluation</p>	<p>11 LGUs</p> <p>11 LGUs</p> <p>14 LGUs</p> <p>14 LGUs</p>	<p>11 LGUs</p> <p>11 LGUs</p> <p>12 LGUs</p>

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5. Rendered technical assistance in the updating of Rev. Code	100% of requests	23 LGUs
6. Conducted ocular inspection on the questioned property	100% of needs	5 LGUs
7. Supervisory visit of Local Treasury/Assessment offices	100% Of needs	3 LGUs 35 LGUs
E. Implementation of RESA – Professionalization of Assessors/Capacity Building		
1. The Regional Director issued Regional Office Order to technical personnel of real property assessments as the Administering Staff who shall perform the following duties and functions in the issuance of Certificates of 120 Training Hours, viz: 1. Checked the completeness of application requirements; 2 .checked the correctness and validity of the certificates, training programs and validation letters submitted by the applicants; 3. certified the photocopy of the original certificates, valid IDs, training programs and validation letters and issued an endorsement letter to applicants who submitted complete application requirements signed by the Regional Director pursuant to Sec,. 20(c) of Republic Act. No. 9646, otherwise known as the Real Estate Service Act (RESA), and its implementing Rules and Regulations (IRR)”and the implementation of said Circular on the Certification of Training on Real Property Valuation/Appraisal.	100% of receipt	62 applicants
2. Conducted Roll-Out on the Basic Provisions of the Philippine Valuation Standards and the Salient Features of the IRR of RA 9646 concerning	3 schools	3 schools

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<ul style="list-style-type: none"> • Conducted hearing 	80% of complaints received 80% of cases with formal charge	100% of complaints received (5) 100% of cases with formal charge (3)
2. Appointments and Designations of Treasurers <ul style="list-style-type: none"> • Processed Appointment of Treasurers • Designations of Treasurers • Personnel Transactions of Treasurers (Travel abroad, etc.) 	100% of submitted doc. 100% of submitted doc. 90% of requests	8 64 7
G. IMPLEMENTATION OF SPECIAL PROJECTS		
A. Technical Assistance in the implementation of Special Projects: <ol style="list-style-type: none"> 1. Monitored and evaluated the physical and financial Accomplishment of the project center 	100% of needs	100% of needs (5)
II. Funding		
A. Disbursement B. Implementation of Audit Observations	100% of items	100% effective
III. Human Resource		
A. CAPACITY BUILDING/TRAININGS <ol style="list-style-type: none"> 1. Conducted in-house training for Regional Staff 	100% of needs	100% effective (2)

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2. Implementation of GAD	100% effective	100% effective (I)
IV. Systems and Processes		
<p>A. Systems/ Processes Innovations/Enhancement</p> <p>1. (if any)</p> <p>B. Maintenance of existing systems/processes</p> <p>1. LGU Financial Performance Monitoring System - was established and maintained to sustain an accurate and timely LGU database that could be readily accessed by stakeholders. The system involves monitoring the financial indicators that reflect how well the LGU funds have been utilized. The Statement of Receipts and Expenditure Reporting System, now electronic-based (eSRE), supports the system and serves as a tool to gather baseline data for simulation of basic and vital information on the fiscal performance of the LGUs.</p> <ul style="list-style-type: none"> • Uploading/approval of data thru the eSRE Web Systems 		515 approved reports