



Republic of the Philippines
DEPARTMENT OF FINANCE
BUREAU OF LOCAL GOVERNMENT FINANCE
REGION IV-A (CALABARZON)

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REGIONAL MEMORANDUM CIRCULAR No. 01-2021
06 January 2021

TO : All Provincial, City and Municipal Treasurers
This Region

SUBJECT : Submission of Approved Annual Office Performance Commitment and Review Form (OPCR) and Semestral OPCR

For the information and guidance of all concerned, and pursuant to Civil Service Commission (CSC) Memorandum Circular No. 6, s. 2012 dated March 19, 2012, and per approved Strategic Performance Management System (SPMS) of the LGUs, all local treasurers are hereby directed to submit to this Office, a copy of their **Approved Annual Office Performance Commitment and Review Form (OPCR) and the Semestral OPCR with rating, effective CY 2021**, to wit:

		Due Date	Submission
1	Annual OPCR for the current year	On or before February 10 of the current year	➤ To BLGF Regional Office - For Provinces and Cities:
2	Semestral OPCR 1st Sem	On or before July 30 of the current year	
	2nd Sem	On or before January 31 of the succeeding year	➤ To Prov'l Treasurer's Office - For Municipalities:


For CY 2020, the Provincial and City Treasurers are requested to furnish an electronic copy of their duly **approved semestral OPCR, for the 1st and 2nd Semesters, to the regional office, before February 10, 2021**, via the email addresses as stated above.

In this connection, the annual Plans and Programs (PPs) and Action Plans, including the Unit Performance Evaluation Sheets (UPES) as required under Regional Memorandum Circular No. 03-18 dated January 12, 2018 are no longer required and the said RMC is hereby rescinded.

The OPCR shall be utilized to monitor the operations of treasury offices in the LGUs. The activities on revenue generation and other related activities indicated therein shall be validated and form part on the conduct of treasury evaluation by the Bureau and/or the Provincial Treasurer's Office

In view hereof, all Provincial Treasurers are hereby requested to disseminate this circular to all treasurers of component cities and municipalities, within their respective jurisdiction.

Please be guided accordingly.


GERIEBETH G. DELA TORRE
Regional Director