



Republic of the Philippines  
DEPARTMENT OF FINANCE  
**BUREAU OF LOCAL GOVERNMENT FINANCE**  
REGION IV-A (CALABARZON)  
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**REGIONAL MEMORANDUM CIRCULAR NO. 35-2021**  
12 August 2021

TO : **All City Assessors**  
**All Municipal Assessors of 1<sup>st</sup> to 3<sup>rd</sup> Income Class Municipalities**  
**This Region**

SUBJECT : **Request for Data on Local Assessment Office Operational**  
**Capacity**

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For the information and guidance of all concerned, enclosed is a copy of Memorandum Circular No. 022.2021 dated 09 August 2021 of the Executive Director, this Bureau, regarding the above captioned subject matter, requesting all local assessors of component cities and 1st to 3rd class municipalities to accomplish the **survey on the local assessment office's operational capacity.**

All concerned assessors are requested to accomplish the survey form via <https://blgf.gov.ph/LAO-OpCap/>, not later than 31 August 2021.

For inquiries, kindly contact **Mr. Archie P. Larracas**, Local Assessment Operations Officer II, through his contact number at **0926-702-9160** or via email at [ap.larracas@blgf.gov.ph](mailto:ap.larracas@blgf.gov.ph).

Please be guided accordingly.

  
**GERIEBETH G. DELA TORRE**  
Regional Director