



Republic of the Philippines
DEPARTMENT OF FINANCE
BUREAU OF LOCAL GOVERNMENT FINANCE
REGIONAL OFFICE NO. IV-A
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REGIONAL MEMORANDUM CIRCULAR NO. 50-2021

December 7, 2021

TO : **All Provincial/City and Municipal Treasurers
and All Others Concerned**

SUBJECT : **Streamlining on the Submission of Collection and
Other Treasury Reports to the Regional Office**

For the information and guidance of all concerned, this Office is streamlining the submission of collection and other treasury reports. In this regard, it is informed that the submission of **hard copy or electronic copy** of the following reports are no longer required by this Office, effective immediately, to wit:

- Monthly and Quarterly Collection Report of Real Property Tax
- Quarterly Collection Report of Business Tax, Fees and Charges, including Economic Enterprises
- Monthly remittance to GSIS, BIR, Philhealth and Pag-ibig
- List of Business Establishments
- Certified List of Real Property Tax Delinquencies
- List of Depository Banks
- Notices of Tax Payment

Related thereto, considering that the collection data are captured in the LIFT SYSTEM of the Bureau through the uploading of the eSRE, the submission of hard copy of SRE and other collection reports to this Office is deemed not necessary. However, the treasury office shall continue to prepare the non-collection reports for office purposes and as required. The submission of the same shall be upon request by this Office.

The Provincial Treasurers are hereby requested to inform all the treasurers of component cities and municipalities, and all others concerned within their respective jurisdiction on the subject matter.

Please be guided accordingly.


GERIEBETH G. DELA TORRE
Regional Director