

(Heading of the LGU)

CERTIFICATION

To Whom It May Concern:

THIS IS TO CERTIFY that (name), (position) of the Office of the _____, (name of the LGU) meets the minimum qualification for the position of treasurer or assistant treasurer pursuant to Sections 470 and 471 of the Local Government Code.

This certification is issued to support his/her application for the Basic Competency for Local Treasury Services Examination to be administered by the Department of Finance and Civil Service Commission on December 6, 2015.

Issued this _____ of October, 2015 at _____, Philippines.

Signature over Printed Name

AO/HRMO

Position