



Republic of the Philippines
Department of Finance
BUREAU OF LOCAL GOVERNMENT FINANCE
Region IV-A (CALABARZON)
3rd Flr. Marcelita Bldg., National Highway
Brgy. Real, Calamba City

REGIONAL MEMORANDUM CIRCULAR NO. 02-12
January 30, 2012


TO : All Provincial/City/Municipal Treasurers and
Assessors and All Others Concerned
This Region

SUBJECT : 79th PHALTRA National Convention and Seminar Workshop

For the information and guidance of all concerned, enclosed are copies of Memorandum and Call to Conference, both dated November 21, 2011 of Mr. Nestor P. Quiambao, Provincial Assessor of Pangasinan and PHALTRA President; and the BLGF Office Order No. 88-2011 and 1st Indorsement, both dated November 14, 2011, of the Executive Director, in effect, authorizing the participation of all treasurers and assessors, as well as, ranking officials of the local treasury and assessment services in the 79th PHALTRA National Convention and Seminar Workshop on February 28 to March 2, 2012 to be held at SMX Convention Center, Seashell Lane, Mall of Asia Complex, Pasay City.

Along this consideration, the permission from the Local Chief Executives should first be secured by the officials/personnel concerned and that the expenses incidental to their attendance shall be chargeable against their respective offices, in pursuance of the said 1st indorsement dated November 14, 2011 of the Executive Director.

The Provincial Treasurers and Assessors within this Region are instructed to disseminate the contents of this Circular to the local treasurers and assessors, as well as, the Local Chief Executives within their respective jurisdictions.


EDUARDO L. DEL ROSARIO, CSEE, CEO VI
Regional Director

Cities: Antipolo, Batangas, Calamba, Cavite, Dasmariñas, Lipa, Lucena, San Pablo, Sta. Rosa, Tagaytay, Tanauan, Tayabas, Trece Martires
Provinces: Batangas, Cavite, Laguna, Quezon, Rizal
Telefax No. (049) 545-0800

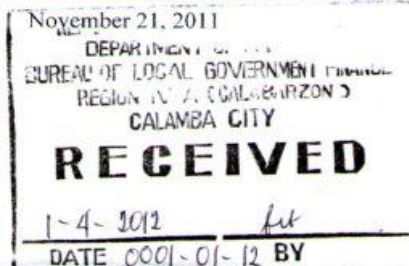


PHILIPPINE ASSOCIATION OF LOCAL TREASURERS AND ASSESSORS (PHALTRA), INC.

PHALTRA BLDG., 139 MATAHIMIK ST., BARANGAY CENTRAL QUEZON CITY
TELEFAX: 426-0818 and TEL. NO.: 426-0476

MR. EDUARDO L. DEL ROSARIO
BLGF Regional Director for Region IV-A
Calamba City

Sir:




You are cordially invited to attend the **79th PHALTRA National Convention and Seminar Workshop** to be held on **SMX Convention Center, Seashell Lane, Mall of Asia Complex, Pasay City on February 28 to March 2, 2012**. For your information, attached herewith is a copy of the BLGF Office Order No. 88-2011 dated November 14, 2011 and 1st Indorsement dated November 14, 2011 of BLGF Executive Director Ma. Presentacion R. Montesa authorizing the holding of the 79th PHALTRA National Convention and Seminar Workshop for all PHALTRA members throughout the country.

In view hereof, may we request from your good office to disseminate to all delegates of your Region about this Convention and that the Registration Fee is **P 4,800.00** and Annual Dues Fee of **P 800.00 per participant**.

We are requesting your attendance to the said Convention and the local treasurers and assessors under your jurisdiction and other PHALTRA members.

Thank you for your usual support and cooperation.

Very truly yours,


NESTOR P. QUIAMBAO
Provincial Assessor of Pangasinan
and
PHALTRA President



PHILIPPINE ASSOCIATION OF LOCAL TREASURERS AND ASSESSORS (PHALTRA), INC.

PHALTRA BLDG., 139 MATAHIMIK ST., BARANGAY CENTRAL QUEZON CITY
TELEFAX: 426-0818 and TEL. NO.: 426-0476

November 21, 2011

MEMORANDUM FOR:

BLGF Regional Directors

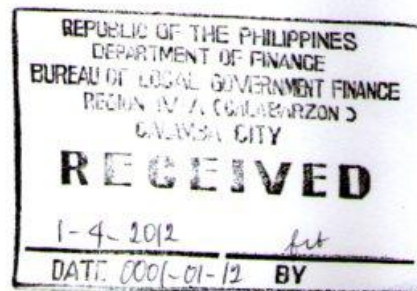
You are cordially invited to attend the 79th PHALTRA National Convention and Seminar Workshop to be held at the SMX Convention Center, Seashell Lane, Mall of Asia Complex, Pasay City on February 28 to March 2, 2012. Attached is a copy of the BLGF Office Order No. 88-2011 dated November 14, 2011 and 1st Indorsement dated November 14, 2011 of Executive Director Ma. Presentacion R. Montesa of BLGF authorizing our attendance to the said Convention.

In this connection, please disseminate to all delegates of your Region, City, Province and Municipality this Convention and that the Conference Fee is P 4,800.00 plus P 800.00 Annual Due per participant and that all checks to be paid should be addressed to PHALTRA. The participants also have to pay the following Annual Dues for their respective Associations for the CY 2012:

1. PACTAP - P 500.00
2. MUNTAP - P 500.00
3. PAAO - P 500.00
4. PAMAS - P 500.00
5. Membership Fee to PHALTRA - P1,000.00

We are expecting therefore your attendance to the said Convention and the local treasurers and assessors under your jurisdiction and other PHALTRA members.

Thank you for your usual support and cooperation, Mabuhay ang PHALTRA!

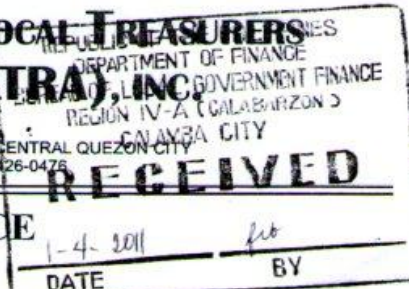



NESTOR P. QUIAMBAO
Provincial Assessor of Pangasinan
and
PHALTRA President



PHILIPPINE ASSOCIATION OF LOCAL TREASURERS AND ASSESSORS (PHALTRA), INC.

PHALTRA BLDG., 139 MATAHIK ST., BARANGAY CENTRAL QUEZON CITY
TELEFAX: 426-0818 and TEL. NO.: 426-0476



CALL TO CONFERENCE

November 21, 2011

Dear Fellow PHALTRANS:

We are pleased to inform you that our 79th PHALTRA National Convention and Seminar Workshop to be conducted at the SMX Convention Center, Seashell Lane, Mall of Asia Complex, Pasay City on February 28 to March 2, 2012 has already been authorized by our Executive Director, Ma. Presentacion R. Montesa, under Office Order No. 88-2011 dated November 14, 2011 and 1st Indorsement dated November 14, 2011, copy enclosed.

Our theme for the year is "Assessors and Treasurers Role in LGU's Sustainable Growth and Development Amidst Challenges and Issues on Disaster Risk Management and Global Climate Change" and our attendance to this yearly activity as authorized under the aforecited BLGF Office Order, is necessary to sustain our programs.

We will be inviting competent speakers and resource persons who may be considered the best in their fields of specialization. Added to this, is the improvement of skills and technical know-how of local treasurers and assessors nationwide in the area of revenue generation which we believe will be a vital factor in achieving progress and development in the country-side. The Conference Fee is P 4,800.00 per participant.

We are looking forward to seeing you at the SMX Convention Center, Seashell Lane, Mall of Asia Complex, Pasay City for another fruitful gathering and we will try our best to again help you upon arrival at the Ninoy Aquino International Airport and at the Port Area.

Thank you for your usual support and cooperation, Mabuhay ang PHALTRA!

Very truly yours,


NESTOR P. QUIAMBAO
Provincial Assessor of Pangasinan
and
PHALTRA President



REPUBLIC OF THE PHILIPPINES
BUREAU OF LOCAL GOVERNMENT FINANCE
DEPARTMENT OF FINANCE

8th Floor EDC Building, Bangko Sentral ng Pilipinas Complex
Roxas Boulevard, Manila 1004 • Telefax Nos. 527-2780 / 527-2790
E-mail: blgf@blgf.gov.ph

1st Indorsement
November 14, 2011

Respectfully returned to **Mr. NESTOR P. QUIAMBAO**, Provincial Assessor of Pangasinan and PHALTRA President, the herein letter dated November 8, 2011, requesting authority to hold its 79th National Convention and Seminar Workshop on February 28 to March 2, 2012, with the theme, **"Assessors and Treasurers Role in LGU's Sustainable Growth and Development Amidst Challenges and Issues on Disaster Risk Management and Global Climate Change"**, to be participated in by all treasurers and assessors nationwide as well as ranking officials of the local treasury and assessment services, and the Bureau of Local Government Finance and its Regional Offices, at the SMX Convention Center, Seashell Lane, Mall of Asia Complex, Pasay City.

With this authority, that Office may proceed to send letters of invitation to the officials/personnel concerned, thru their respective Local Chief Executives.

It is understood that permission from the Local Chief Executives shall be secured by the personnel concerned and that the expenses incidental to their attendance in the Convention shall be chargeable against their respective offices.


MA. PRESENTACION R. MONTESA, CESO III
Executive Director



REPUBLIC OF THE PHILIPPINES
BUREAU OF LOCAL GOVERNMENT FINANCE
DEPARTMENT OF FINANCE

8th Floor EDPC Building, Bangko Sentral ng Pilipinas Complex
Roxas Boulevard, Manila 1004 • Telefax Nos. 527-2780 / 527-2790
E-mail: blgf@blgf.gov.ph

BLGF OFFICE ORDER NO. 88-2011
November 14, 2011

In the interest of the service and pursuant to Department Order No. 39-93 dated May 24, 1993 of the Department of Finance and Memorandum Circular No. 43, s. 1993 of the Civil Service Commission delegating to the Bureau heads the authority to act on requests to conduct seminars and conferences, the basic request dated November 8, 2011 of Mr. NESTOR P. QUIAMBAO, Provincial Assessor of Pangasinan, in his capacity as President of the Philippine Association of Local Treasurers and Assessors (PHALTRA), Incorporated, for authority to hold its 79th National Convention and Seminar Workshop at the SMX Convention Center, Seashell Lane, Mall of Asia Complex, Pasay City on February 28 to March 2, 2012 with the theme, **"Assessors and Treasurers Role in LGU's Sustainable Growth and Development Amidst Challenges and Issues on Disaster Risk Management and Global Climate Change"**, is hereby granted.

Accordingly, the attendance of BLGF Officials (Central and Regional) and local treasury and assessment officials in the said conference is authorized, which shall be considered on official business. They shall, therefore, be entitled to per diems, transportation and other incidental expenses in connection therewith chargeable against funds of their respective offices, subject, however, to existing accounting and audit regulations. Local Assessment and treasury officials, however, should secure permission from their respective Local Chief Executives.

Meanwhile, the attendance of BLGF Personnel who are PHALTRA members is likewise authorized, which shall be considered on official time.

All BLGF Regional Director, including the District Treasurers and Assessors of Metropolitan Manila Areas, are hereby directed/enjoined to coordinate and ensure attendance/participation of their respective Provincial/City/Municipal Treasurers and Assessors and their personnel in said National Conference and Seminar.


MA. PRESENTACION R. MONTESA, CESO III
Executive Director





PHILIPPINE ASSOCIATION OF LOCAL TREASURERS AND ASSESSORS (PHALTRA), INC.

PHALTRA BLDG., 139 MATAHIMIK ST., BARANGAY CENTRAL QUEZON CITY
TELEFAX: 426-0818 and TEL. NO.: 426-0476

The Honorable Provincial Governor

Attention: The Provincial Treasurer
The Assistant Provincial Treasurer
The Provincial Assessor
The Assistant Provincial Assessor
Employees of the Treasury and Assessment Divisions

Sir/Madam:

The Philippine Association of Local Treasurers and Assessors (PHALTRA), Inc. will hold its 79th National Convention and Seminar Workshop from **February 28 to March 2, 2012** at the **SMX Convention Center, Seashell Lane, Pasay City** with the theme **"Assessors and Treasurers Role in LGU's Sustainable Growth and Development Amidst Challenges and Issues on Disaster Risk Management and Global Climate Change"**.

The theme for this year's Convention is aimed at improving the Local Government Units' resiliency, risk management, post-disaster rehabilitation and effective capability to deal with natural disasters brought by Climate Change. In connection to this, is the continuing efforts of the Association to equip our members with the appropriate best practices and technical know-how's in their respective areas of responsibility together with the promotion of values and ethics contributory to a more efficient income generation and management for the LGUs.


We have invited competent and knowledgeable speakers to share their expertise and provide the right perspectives, knowledge and approaches relative to our theme. Also we have scheduled technical sessions to hone the skills of our members and to update them with the current trends.

May we therefore, cordially invite the Treasurers, Assessors and other interested employees in your local government unit to attend the 79th PHALTRA National Convention and Seminar Workshop.

A registration fee shall be collected from each participant in the amount of **Four Thousand Eight Hundred (P4,800.00) per participant** subject to the usual accounting and auditing requirements.

Thank you for your valued support to the objectives of PHALTRA.

Very truly yours,


NESTOR P. QUIAMBAO
Provincial Assessor of Pangasinan
PHALTRA President



PHILIPPINE ASSOCIATION OF LOCAL TREASURERS AND ASSESSORS (PHALTRA), INC.

PHALTRA BLDG., 139 MATAHIMIK ST., BARANGAY CENTRAL QUEZON CITY
TELEFAX: 426-0818 and TEL. NO.: 426-0476

The Honorable Mayor

Attention: The Municipal Treasurer
The Assistant Municipal Treasurer
The Municipal Assessor
The Assistant Municipal Assessor
Employees of the Treasury and Assessment Divisions

Sir/Madam:

The Philippine Association of Local Treasurers and Assessors (PHALTRA), Inc. will hold its 79th National Convention and Seminar Workshop from **February 28 to March 2, 2012** at the **SMX Convention Center, Seashell Lane, Pasay City** with the theme **"Assessors and Treasurers Role in LGU's Sustainable Growth and Development Amidst Challenges and Issues on Disaster Risk Management and Global Climate Change"**.

The theme for this year's Convention is aimed at improving the Local Government Units' resiliency, risk management, post-disaster rehabilitation and effective capability to deal with natural disasters brought by Climate Change. In connection to this, is the continuing efforts of the Association to equip our members with the appropriate best practices and technical know-how's in their respective areas of responsibility together with the promotion of values and ethics contributory to a more efficient income generation and management for the LGUs.


We have invited competent and knowledgeable speakers to share their expertise and provide the right perspectives, knowledge and approaches relative to our theme. Also we have scheduled technical sessions to hone the skills of our members and to update them with the current trends.

May we therefore, cordially invite the Treasurers, Assessors and other interested employees in your local government unit to attend the 79th PHALTRA National Convention and Seminar Workshop.

A registration fee shall be collected from each participant in the amount of **Four Thousand Eight Hundred (P4,800.00) per participant** subject to the usual accounting and auditing requirements.

Thank you for your valued support to the objectives of PHALTRA.

Very truly yours,


NESTOR P. QUIAMBAO
Provincial Assessor of Pangasinan
PHALTRA President



PHILIPPINE ASSOCIATION OF LOCAL TREASURERS AND ASSESSORS (PHALTRA), INC.

PHALTRA BLDG., 139 MATAHIMIK ST., BARANGAY CENTRAL QUEZON CITY
TELEFAX: 426-0818 and TEL. NO.: 426-0476

The Honorable City Mayor

Attention: The City Treasurer
The Assistant City Treasurer
The City Assessor
The Assistant City Assessor
Employees of the Treasury and Assessment Divisions

Sir/Madam:

The Philippine Association of Local Treasurers and Assessors (PHALTRA), Inc. will hold its 79th National Convention and Seminar Workshop from **February 28 to March 2, 2012** at the **SMX Convention Center, Seashell Lane, Pasay City** with the theme **"Assessors and Treasurers Role in LGU's Sustainable Growth and Development Amidst Challenges and Issues on Disaster Risk Management and Global Climate Change"**.

The theme for this year's Convention is aimed at improving the Local Government Units' resiliency, risk management, post-disaster rehabilitation and effective capability to deal with natural disasters brought by Climate Change. In connection to this, is the continuing efforts of the Association to equip our members with the appropriate best practices and technical know-how's in their respective areas of responsibility together with the promotion of values and ethics contributory to a more efficient income generation and management for the LGUs.


We have invited competent and knowledgeable speakers to share their expertise and provide the right perspectives, knowledge and approaches relative to our theme. Also we have scheduled technical sessions to hone the skills of our members and to update them with the current trends.

May we therefore, cordially invite the Treasurers, Assessors and other interested employees in your local government unit to attend the 79th PHALTRA National Convention and Seminar Workshop.

A registration fee shall be collected from each participant in the amount of **Four Thousand Eight Hundred (P4,800.00) per participant** subject to the usual accounting and auditing requirements.

Thank you for your valued support to the objectives of PHALTRA.

Very truly yours,


NESTOR P. QUIAMBAO
Provincial Assessor of Pangasinan
PHALTRA President