



REPUBLIC OF THE PHILIPPINES
BUREAU OF LOCAL GOVERNMENT FINANCE
DEPARTMENT OF FINANCE
8th Floor EDPC Building, Bangko Sentral ng Pilipinas Complex
Roxas Boulevard, Manila 1004 * Telefax Nos. 527-2780 / 527-2790
E-mail: blgf@blgf.gov.ph

INVITATION TO BID

**SUPPLY AND DELIVERY OF INFORMATION AND COMMUNICATION TECHNOLOGY
(ICT) EQUIPMENT**

1. The **Bureau of Local Government Finance-Department of Finance (BLGF-DOF)**, through the General Fund Year 2016, intends to apply the sum of **ONE MILLION PESOS (Php 1,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply and Delivery of ICT Equipment, broken down as follows;

ITEM NO.	QTY.	ITEM BRIEF DESCRIPTION	Approved Budget Cost (ABC)	
			UNIT COST (Php)	TOTAL (Php)
<i>1</i>	<i>100</i>	<i>UPS</i>	<i>4,000.00</i>	<i>400,000.00</i>
<i>2</i>	<i>1</i>	<i>Server for Applications</i>	<i>600,000.00</i>	<i>600,000.00</i>
<i>TOTAL ABC (Php)</i>				<i>1,000,000.00</i>

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The BLGF now invites bids for the Supply and Delivery of ICT and Office Equipment. Delivery of the Goods is required within thirty (30) calendar days upon receipt of the Notice to Proceed. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.
4. Interested bidders may obtain further information from the BLGF and inspect the Bidding Documents at the address given below during office hours, from 9:00 A.M. to 5:00 P.M. on **July 17-24, 2016**. Likewise, a complete set of Bidding Documents may be purchased by interested bidders on the same date upon payment of a nonrefundable fee in the amount of One Thousand Pesos Only (Php 1,000.00). The method of payment will be in the form of cash. The Bidding Documents shall be received personally by the prospective Bidder/s or authorized representative/s.
5. The BLGF will hold a Pre-Bid Conference on **July 25, 2016, 2:00 P.M.** at the BLGF Conference Room, 8th F, EDPC Bldg., BSP Complex, Roxas Blvd., Manila, which shall be open only to all bidders who have purchased the Bidding Documents.
6. Bids must be delivered to the address below on or before **August 5, 2016 at 2:00 P.M.** All Bids must be accompanied by a bid security in the form of cash or cashier’s/manager’s check issued by

a Universal or Commercial Bank, or Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank, to wit;

ITEM NO.	BID SECURITY in Php (2% of ABC)
<i>1</i>	<i>8,000.00</i>
<i>2</i>	<i>12,000.00</i>

7. Bid opening shall be on **August 5, 2016** immediately after the submission cut-off time of **2:00 P.M.** at BLGF Conference Room, 8th F, EDPC Bldg., BSP Complex, Roxas Blvd., Manila. Bids will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.
8. In order to assure that manufacturing defects shall be corrected by the supplier, a warranty security shall be required from the contract Awardee for a minimum period of one (1) year, after acceptance by the Procuring Entity of the delivered supplies. The obligation for the warranty shall be covered by a special bank guarantee equivalent to at least ten (10%) of the contract price. The said amounts shall be released after the lapse of warranty period.
9. The BLGF reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. The address of the Procuring Entity:

**The BAC Secretariat c/o Property Section-Administration Division
Bureau of Local Government Finance-Department of Finance
8th F, EDPC Bldg., BSP Complex, Roxas Blvd., Manila**



JOSE ARNOLD M. TAN, CESO V
Chairman, Bids and Awards Committee