

JRS



Republic of the Philippines
CITY OF SANTIAGO



OFFICE OF THE CITY TREASURER

May 13, 2016

MS JOCELYN T. PENDON
OIC Executive Director
Bureau of Local Government Finance
Roxas Boulevard, Manila

Republic of the Philippines
Bureau of Local Government Finance
In Reply, pls. cite

RECORDS 2016 - 003100

Date: 5/20/16 Received by: *[Signature]*

Madam,

This office respectfully request recommendation for the Relief of Accountability for the Loss Personalized Accountable Form 51 bearing Serial No.1768201-250 duplicate and triplicate copies only and 17668501-550 complete with original, duplicate and triplicate copies in the name of Mr. Rolando Fausto, Revenue Collection Clerk II, this office.

Enclosed herewith pertinent documents re: Procedures for Seeking Relief from Accountability for the Loss of Accountable Forms in compliance to the provision of BLGF Memorandum Circular No, 15-99 dated July 2, 1999.

We are looking forward for your favourable action on this request.

Thank you very much and more power.

Very truly yours,

BUREAU OF LOCAL GOVERNMENT FINANCE
LOCAL GOVERNMENT UNITS OPERATIONS SERVICE

RECEIVED

MAY 23 2016

BY: *[Signature]* TIME: 2:27 pm

[Signature]

ELIZABETH A. CASABAR
City Treasurer

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