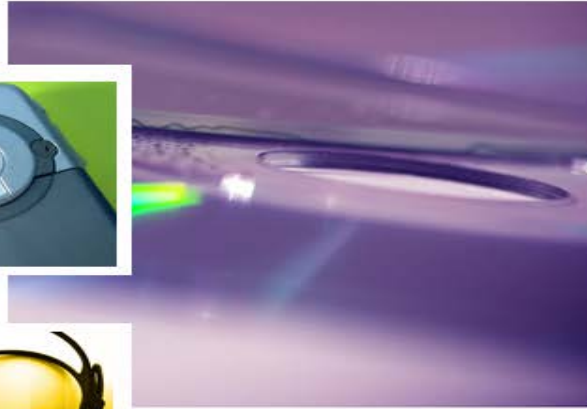


# CLUSTER TRAINING FOR THE PROVINCIAL ROLL-OUT OF LGU INTEGRATED FINANCIAL TOOLS (LIFT)

Bayview Park Hotel  
Manila





## Actual Transactions - Others

Fund/Cash Balance

Unappropriated Surplus

Financial Operation

SRE-NGAS Reconciliation

# Fund/Cash Balance



[Actual Transaction](#) / [Others](#) / Fund/Cash Balance

Search by Year (YYYY)

Search


Fetch More



Year	Total Fund Balance End	Total Assets	Total Cash Balance	Total Budget Appropriation	Total Actual Expenditures	Actions
2008	508,725.00	1,235,000.00	400,000.00	22,000.00	21,300.00	 

1-1 of 1

## Treasurer Encoder

 Actual Transaction

Others

Fund/Cash Balance

1. Click Actual Transaction > Others > Fund/Cash Balance.
2. Enter Year.
3. Click Search.



## Fund/Cash Balance

[Actual Transaction](#) / [Others](#) / Fund/Cash Balance

Search by Year (YYYY)

Search

Fetch More

Year	Total Fund Balance End	Total Assets	Total Cash Balance	Total Budget Appropriation	Total Actual Expenditures	Actions
2008	508,725.00	1,235,000.00	400,000.00	22,000.00	21,300.00	 

Fund/Cash Balance

Year: 2008

Total Assets:

**Fund/Cash Balance Composition** | Continuing Appropriation


Particulars	General Fund	Special Education Fund	Total Fund	Total
Fund/Cash Balance, End	0.00	0.00	0.00	0.00
Amount set aside to finance projects with appropriations provided in the previous years (Continuing appropriations)	0.00	0.00	0.00	0.00
Amount set aside to payment for Accounts Payable	0.00	0.00	0.00	0.00
Amount set aside for obligation not yet Due and Demandable	0.00	0.00	0.00	0.00
Amount Available for appropriations/operations	0.00			
Cash Balance, Beginning	0.00			

### Message Box

The record was successfully saved.

 OK

## Treasurer Encoder

 Actual Transaction

Others

Fund/Cash Balance

1. Click **Actual Transaction** > **Others** > **Fund/Cash Balance**.
  2. Click **Add Record**.
  3. Enter **Year**.
  4. Click **Compute**.
- Fund/Cash Balance Composition tab*
1. Enter **data** per **Particulars**.
  2. Click **Save**.

## Fund/Cash Balance

[Actual Transaction](#) / [Others](#) / Fund/Cash Balance

Search by Year (YYYY)

Search

Fetch More



Year	Total Fund Balance End	Total Assets	Total Cash Balance	Total Budget Appropriation	Total Actual Expenditures	Actions
2008	508,725.00	1,235,000.00	400,000.00	22,000.00	21,300.00	

## Fund/Cash Balance



Year \* 2014

Compute

Total Assets

0.00

Fund/Cash Balance Composition

Continuing Appropriation

### General Fund

	PS	MOOE	FE	CO	Total
Budget Appropriation	0.00	0.00	0.00	0.00	
Actual Expenditure	0.00	0.00	0.00	0.00	

### Special Education Fund

	PS	MOOE	FE	CO	Total
Budget Appropriation	0.00				
Actual Expenditure	0.00				

## Message Box

The record was successfully saved.

OK

## Treasurer Encoder

Actual Transaction

Others

Fund/Cash Balance

1. Click **Actual Transaction** > **Others** > **Fund/Cash Balance**.
2. Click **Add Record**.
3. Enter **Year**.
4. Click **Compute**.

- Continuing Appropriation tab*
1. Enter **Budget Appropriation** and **Actual Expenditures**.
  2. Click **Save**.
  3. Click **OK**.

# Reminders

- Upon clicking compute, Ending Balance is computed by the system.

## Unappropriated Surplus

Actual Transaction / Others / Unappropriated Surplus

Search by Year (YYYY)

Search

Fetch More



Year	Operating Expenditure	Capital Outlay	Actions
2009	0.00	0.00	

## Unappropriated Surplus

Delete

Save

Year \* 2009

For Current Operating Expenditures

0.00

For Capital Outlay

0.00

### Message Box

The record was successfully saved.

OK

## Treasurer Encoder

Actual Transaction

Others



Unappropriated Surplus

1. Click Actual Transaction > Others > Expenditures.
2. Click Add Record.
3. Select Year.
4. Enter For Current Operation
5. Enter For Capital Outlay.
6. Click Save.
7. Click OK.

# Financial Operation

Actual Transaction / Others / Financial Operation

Search by Period (YYYY-Q) Search Fetch More

Period	Month	Date	Receipt/Expenditures	Total	Actions
2015-1			Expenditures	1.00	 

1-1 of 1

### Financial Operation

Delete Save

Quarterly Monthly  Daily

Period \* Select period

Date of Report \*

Official Receipt No.

Receipt/Expenditures \* Select Receipt/Expenditure

Level1 \*  
Level2 \*  
Level3 \*  
Level4 \*

Others (Specify)

Total

#### Message Box

The record was successfully saved.

OK

## Treasurer Encoder

Actual Transaction

Others

Financial Operation

1. Click **Actual Transaction** > **Others** > **Financial Operation**.
2. Click **Add Record**.
3. Tick if **Quarterly/Monthly/Daily**.
4. Select **Date of Report** if **Daily or Month** if **Monthly**.
5. Enter **Official Receipt No.**
6. Select **Receipt/Expenditures**.
7. Select **Level 1 to 4**
8. Enter **Amount** under **Particular Item** as necessary.
9. Click **Save**.
10. Click **OK**.



# Reminders

- Values for certain levels (e.g. Sales of Goods and Services) are from General Collection and Expenditures modules.
- The data of Statement of Financial Operations of Economic Enterprise can be obtained from the record of general collection and expenditures and the total tally with the SRS and the SOE.

## SRE-NGAS Reconciliation

Actual Transaction / Others / SRE-NGAS Reconciliation

Search by Year (YYYY)  Search Fetch More +

Add Record

Year	NGAS Receipts	NGAS Expenditures	Actions
2009	1.00	1.00	

1-1 of 1

### SRE-NGAS Reconciliation

Year: 2009

Receipts Expenditures

Total Expenditures: 0.00

+ Add item

Reconciliation Receipt		Amount	Action
<input type="text"/>	Add	0.00	

Reconciled Total Expenditures: 0.00

Total NGAS Expenditures: 0.00

Variance: 0.00

#### Message Box

The record was successfully saved.

OK

# Treasurer Encoder

Actual Transaction

Others

SRE-NGAS Reconciliation

1. Click Actual Transaction > Others > SRE-NGAS Reconciliation.
2. Click Add Record.
3. Select Reconciliation Receipt/Expenditure.
4. Enter Amount.
5. Click Add Item to add more.
6. Repeat steps 3-4.
7. Enter Total NGAS Receipts.
8. Click Save.
9. Click OK.

# Reminders

- SRE Reconciliation Items are to be synchronized from the Central System.