

Template Letter of Local Treasurer if Loan is Disapproved/Not Pursued

_____ Date _____

OIC EXECUTIVE DIRECTOR NIÑO RAYMOND B. ALVINA

Bureau of Local Government Finance
Department of Finance
8th floor, EDPC Bldg., BSP Complex,
Roxas Blvd., Malate, Manila

Dear **Director ALVINA:**

This refers to the loan application of this LGU Type with the Name of Financing Institution, with corresponding Certificate of Net Debt Service Ceiling (NDSC) and Borrowing Capacity (BC) issued by that Office, which contains the following information:

Certificate No.:	
Date Issued :	
Amount of NDSC:	Php
Amount of BC:	Php
Purpose of Loan:	

In connection therewith, please be informed that the said loan was state if the loan was disapproved or was not pursued by the LGU, and state the reason/s.

For your information.

Very truly yours,

Provincial/City/Municipal Treasurer