



Republic of the Philippines
CITY OF SANTIAGO

OFFICE OF THE CITY TREASURER

NOTICE OF LOSS

September 29, 2017

Rep
Bureau c



RECOR

Date: 1/10

SUBJECT: LOSS OF ONE (1) PIECE LAND BANK OF THE PHILIPPINES SANTIAGO CITY BRANCH BLANK CHEQUE BEARING SERIAL 1102886

TO : ALL CONCERNED

Ms. **Maritess R. Despe**, *Ticket Checker*, and in-charge in the preparatory disbursement cheques of this Office, informed the undersigned of the loss of one piece Land Bank of the Philippines Santiago City Branch Blank Cheque bearing number 1102886.

In view hereof, all concerned are enjoined to guard against fraudulent use of the aforementioned Accountable Form. Discovery of subject Accountable Form should be reported immediately to this office for appropriate action.

ELIZABETH A. CASABAR

City Treasurer

Copy Furnished:

- The City Mayor
Santiago City
- The Honorable Chairman
COA, Quezon City
- The Honorable Secretary
Dept. of Finance - BLGF
Manila
- The Regional Director
BLGF-DOF R-02
Tuguegarao City
- Commission on Audit
Santiago City
- The Manager
Land Bank of the Philippines
Santiago City

