

Skills Enhancement Training on the Updating of SMV and Conduct of General Revision

TRAINING DETAILS

Program Accreditation #	<ul style="list-style-type: none"> • Course I: 2013-002-2499 • Course II: 2013-002-2503 • Course III: 2013-002-2507
CPD Units	40 units
Date of Training	September 3-7, 2018
Venue	Tagaytay City (exact venue to be posted in the BLGF Website/BLGF FB Account)
Registration Fee	<ol style="list-style-type: none"> 1. Php7,500.00 for the five (5) day live-out training. 2. Inclusive of AM/PM Snacks, Lunch and Training Kit. 3. No accommodation and dinner.
Registration Process	<ol style="list-style-type: none"> 1. Participants must register/enroll online thru the BLGF website. 2. No walk-in or phoned-in participants. 3. Online registration will be closed once the maximum of seventy (70) participants is met.
Deadline for Registration	August 22, 2018
Deadline for Payment	To be officially enrolled in the program payment must be made on or before August 28, 2018 .
Payment Details	<ol style="list-style-type: none"> 1. Cash, check or money order payment should be directly deposited to: <ul style="list-style-type: none"> • Account Name: BLGF-TRAINING FUND • Account Number: 1772-1037-15 • Bank (Branch): Land Bank of the Philippines (Century Park Hotel, Harrison Plaza) 2. After payment is made, kindly e-mail the scanned copy of your deposit slip to cdbblgf@gmail.com with the following info: <ul style="list-style-type: none"> • Indicate in the Subject Title: SMV 01-2018 Payment of <Insert Last Name> • Indicate participant's name/names (if for group payment) on the slip. • Payment of registration fee at the venue shall not be accepted. 3. An acknowledgment letter will be sent to your email once payment is made.
Remarks	<ol style="list-style-type: none"> 1. Fees for missed training sessions, including meals and late arrival will not be refunded. Strict monitoring of attendance will be enforced and only sessions attended will be accredited. 2. Substitution of participants are allowed at no charge but will be accepted upon due notice of five (5) days prior to the training. 3. Cancellation five (5) days before the training will amount to forfeiture of registration fee. 4. In the absence of the minimum number of participants (50 pax), BLGF can reschedule the training.

We look forward to your participation in this activity.

Best Regards.

Capacity Building Division, Bureau of Local Government Finance

Partner of Treasury and Assessment Operations Towards Professionalization for Public Service