



Republic of the Philippines  
**DEPARTMENT OF FINANCE**  
**BUREAU OF LOCAL GOVERNMENT FINANCE**  
Regional Office No. 1  
2F Kenny Plaza Building, Quezon Avenue,  
San Fernando City, La Union 2500  
Telefax No. (072) 242-0503 Email: r1@blgf.gov.ph

**REQUEST FOR QUOTATION**  
**(NEGOTIATED PROCUREMENT-TWO FAILED BIDDINGS)**

The **Bureau of Local Government Finance – Region I**, through its Bids and Awards Committee (BAC), intends to procure thru Negotiated Procurement (Two Failed Biddings) pursuant to Section 53.1 of the Revised Implementing Rules and Regulations of R.A. 9184, the **Supply and Delivery of Laptop Computers** with an Approved Budget for the Contract (ABC) of **One Hundred Sixteen Thousand Pesos (PhP 116,000.00)**.


Bidders are required to use bidding forms **BLGF-ROI BAC Bid Form No. 1 (Technical Proposal)** and **BLGF-ROI BAC Bid Form No. 2 (Financial Proposal)** for the said project.

Bidders should submit their Technical and Financial Proposals (best offer) not later than **April 30, 2019, 2:00 PM** together with the following documents:

1. Company Profile;
2. SEC/DTI Registration;
3. Current Mayor's Permit/Business License;
4. Valid Tax Clearance;
5. Valid Certificate of PhilGEPS Registration.

The BAC reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact Ms. Jesseca Sofia P. Lubi, Head of the BAC Secretariat, thru telephone number **072-242-0503**.

  
**SUSAN S. NISPEROS**  
BAC Chairman

## ANNEX A

### Technical Specifications

Item No.	Specifications
1.	<p><b>3 units Laptop Computers</b></p> <p>Branded and all brand new Processor: Intel i5-8250U Memory: 4GB DDR4 Storage: 1TB 5400 rpm Display: 15.6" Operating System: Windows 10 (64bit) Optical Drive: DVD With Card Reader With built-in Webcam Network: Wireless network 802.11 a/b/g/n/ac Ethernet 10/100/1000 Interface: 1 x 3.5mm audio jack 1 x HDMI Port 1 x VGA Port 1 or 2 x 3.0 USB Ports 2 or more 2.0 USB Ports Accessories: Optical mouse and Mouse Pad Laptop Bag</p>

## BLGF-ROI Bid Form No. 1 (Technical Proposal)

### Supply and Delivery of Laptop Computers

Item	Specification	Statement of Compliance
		Bidders must state here either <b>"Comply"</b> or <b>"Not Comply"</b> against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered.
1	Technical/Warranty Specification as specified in Annex A	
2	Delivery Period of not later than 30 days after receipt of the Notice of Award or Purchase Order	

Prepared and submitted by:

\_\_\_\_\_  
Signature over Printed Name of Authorized Signatory

\_\_\_\_\_  
Position of Signatory

## BLGF-ROI Bid Form No. 2 (Bid Proposal)

### Supply and Delivery of Laptop Computers

Date: \_\_\_\_\_

To: **Bureau of Local of Local Government Finance**  
**2/F Kenny Plaza, Quezon Avenue, Catbangen**  
**San Fernando City, La Union**

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers \_\_\_\_\_ the receipt of which is hereby duly acknowledged, we, the undersigned, offer the **Supply and Delivery of Laptop Computers** in conformity with the said Bidding Documents for the sum of \_\_\_\_\_ or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in BDS provision for ITB Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, \_\_\_\_\_, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the *Supply and Delivery of Laptop Computers* of the *Bureau of Local Government Finance, Region I*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
(Signature Over Printed Name)

\_\_\_\_\_  
(In the capacity of)

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_