

Republic of the Philippines
BUREAU OF LOCAL GOVERNMENT FINANCE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Bureau of Local Government Finance in the CSC website:


MA. PAMELA P. QUIZON
Acting Deputy Executive Director

Date: MAY 7 5 2022

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SPECIAL INVESTIGATOR II	BLGFB-SPI2-4-2015	15	35,097	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant work experience	Career Service (Professional)/2nd Level Eligibility		Legal Division, BLGF Central Office, Manila
2	ADMINISTRATIVE AIDE III	BLGFB-ADA3-6-2014	3	14,125	Elementary School Graduate	none required	none required	Professional Driver's License (MC 11 s. 1996)		Legal Service, BLGF Central Office, Manila
3	ADMINISTRATIVE AIDE III	BLGFB-ADA3-5-2014	3	14,125	Elementary School Graduate	none required	none required	Professional Driver's License (MC 11 s. 1996)		Administrative, Financial and Management Service, BLGF Central Office, Manila
4	COMPUTER PROGRAMMER II	BLGFB-COMPRO2-29-2014	15	35,097	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant work experience	Career Service (Professional)/2nd Level Eligibility		Information Systems Management Division, BLGF Central Office, Manila
5	SENIOR LOCAL TREASURY EXAMINER	BLGFB-SRTE-2-1998	18	45,203	Bachelor's Degree	8 hours of relevant training	2 years of relevant work experience	Career Service (Professional)/2nd Level Eligibility		Local Treasury Operations Division, BLGF Central Office, Manila
6	LOCAL ASSESSMENT OPERATIONS OFFICER II	BLGFB-LAOO2-1-1998	15	35,097	Bachelor's Degree	4 hours of relevant training	1 year of relevant work experience	RA 1080 (Real Estate Service)		Local Assessment Operations Division, BLGF Central Office, Manila
7	LOCAL ASSESSMENT OPERATIONS OFFICER II	BLGFB-LAOO2-27-2014	15	35,097	Bachelor's Degree	4 hours of relevant training	1 year of relevant work experience	RA 1080 (Real Estate Service)		Local Assessment Operations Division, BLGF Central Office, Manila

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8	PROPERTY APPRAISER II	BLGFB-PRAP2-1-2014	15	35,097	Bachelor's Degree relevant to the job	4 hours of relevant training	1 year of relevant work experience	RA 1080 (Real Estate Service)		Local Assessment Operations Division, BLGF Central Office, Manila
9	TRAINING SPECIALIST II	BLGFB-TRNSP2-1-1998	15	35,097	Bachelor's Degree	4 hours of relevant training	1 year of relevant work experience	Career Service (Professional)/2nd Level Eligibility		Capacity Building Division, BLGF Central Office, Manila
10	FINANCIAL ANALYST III	BLGFB-FINA3-24-2014	18	45,203	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant work experience	Career Service (Professional)/2nd Level Eligibility		BLGF Regional Office I, San Fernando City, La Union
11	LOCAL ASSESSMENT OPERATIONS OFFICER I	BLGFB-LAOO1-22-2014	11	25,439	Bachelor's Degree	None required	None required	RA 1080 (Real Estate Service)		BLGF Regional Office I, San Fernando City, La Union
12	ADMINISTRATIVE ASSISTANT I	BLGFB-ADAS1-21-2014	7	17,899	Completion of two years studies in college	none required	none required	Career Service (Sub-Professional)/First Level Eligibility		BLGF Regional Office I, San Fernando City, La Union
13	LOCAL ASSESSMENT OPERATIONS OFFICER I	BLGFB-LAOO1-21-2014	11	25,439	Bachelor's Degree	None required	None required	RA 1080 (Real Estate Service)		BLGF Regional Office II, Tuguegarao City
14	LOCAL ASSESSMENT OPERATIONS OFFICER III	BLGFB-LAOO3-29-1998	18	45,203	Bachelor's Degree	8 hours of relevant training	2 years of relevant work experience	RA 1080 (Real Estate Service)		BLGF Regional Office III, San Fernando City, Pampanga
15	LOCAL ASSESSMENT OPERATIONS OFFICER II	BLGFB-LAOO2-22-2014	15	35,097	Bachelor's Degree	4 hours of relevant training	1 year of relevant work experience	RA 1080 (Real Estate Service)		BLGF Regional Office III, San Fernando City, Pampanga
16	ADMINISTRATIVE ASSISTANT III	BLGFB-ADAS3-8-2005	9	20,402	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant work experience	Career Service (Sub-Professional)/First Level Eligibility		BLGF Regional Office III, San Fernando City, Pampanga
17	LOCAL ASSESSMENT OPERATIONS OFFICER III	BLGFB-LAOO3-3-1998	18	45,203	Bachelor's Degree	8 hours of relevant training	2 years of relevant work experience	RA 1080 (Real Estate Service)		BLGF Regional Office IV-A, Calamba City
18	LOCAL ASSESSMENT OPERATIONS OFFICER I	BLGFB-LAOO1-19-2014	11	25,439	Bachelor's Degree	None required	None required	RA 1080 (Real Estate Service)		BLGF Regional Office IV-A, Calamba City

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19	LOCAL ASSESSMENT OPERATIONS OFFICER III	BLGFB-LAOO3-15-2014	18	45,203	Bachelor's Degree	8 hours of relevant training	2 years of relevant work experience	RA 1080 (Real Estate Service)		BLGF Regional Office IV-B, Batangas City
20	LOCAL ASSESSMENT OPERATIONS OFFICER I	BLGFB-LAOO1-18-2014	11	25,439	Bachelor's Degree	None required	None required	RA 1080 (Real Estate Service)		BLGF Regional Office IV-B, Batangas City
21	ADMINISTRATIVE ASSISTANT I	BLGFB-ADAS1-17-2014	7	17,899	Completion of two years studies in college	none required	none required	Career Service (Sub Professional)/First Level Eligibility		BLGF Regional Office IV-B, Batangas City
22	ADMINISTRATIVE AIDE III	BLGFB-ADA3-7-2014	3	14,125	Elementary School Graduate	none required	none required	Professional Driver's License (MC 11 s. 1996)		BLGF Regional Office IV-B, Batangas City
23	FINANCIAL ANALYST IV	BLGFB-FINA4-16-2014	22	69,963	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant work experience	Career Service (Professional)/2nd Level Eligibility		BLGF Regional Office V, Legazpi City
24	LOCAL ASSESSMENT OPERATIONS OFFICER III	BLGFB-LAOO3-5-1998	18	45,203	Bachelor's Degree	8 hours of relevant training	2 years of relevant work experience	RA 1080 (Real Estate Service)		BLGF Regional Office V, Legazpi City
25	LOCAL ASSESSMENT OPERATIONS OFFICER III	BLGFB-LAOO3-6-1998	18	45,203	Bachelor's Degree	8 hours of relevant training	2 years of relevant work experience	RA 1080 (Real Estate Service)		BLGF Regional Office VI, Iloilo City
26	LOCAL ASSESSMENT OPERATIONS OFFICER I	BLGFB-LAOO1-16-2014	11	25,439	Bachelor's Degree	None required	None required	RA 1080 (Real Estate Service)		BLGF Regional Office VI, Iloilo City
27	FINANCIAL ANALYST IV	BLGFB-FINA4-25-2014	22	69,963	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant work experience	Career Service (Professional)/2nd Level Eligibility		BLGF Regional Office VIII, Tacloban City
28	LOCAL ASSESSMENT OPERATIONS OFFICER III	BLGFB-LAOO3-13-1998	18	45,203	Bachelor's Degree	8 hours of relevant training	2 years of relevant work experience	RA 1080 (Real Estate Service)		BLGF Regional Office VIII, Tacloban City
29	LOCAL ASSESSMENT OPERATIONS OFFICER I	BLGFB-LAOO1-12-2014	11	25,439	Bachelor's Degree	None required	None required	RA 1080 (Real Estate Service)		BLGF Regional Office X, Cagayan de Oro City

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30	FINANCIAL ANALYST III	BLGFB-FINA3-17-2014	18	45,203	Bachelor's Degree relevant to the job	8 hours of relevant training	2 years of relevant work experience	Career Service (Professional)/2nd Level Eligibility		BLGF Regional Office XI, Davao City
31	LOCAL ASSESSMENT OPERATIONS OFFICER III	BLGFB-LAOO3-20-1998	18	45,203	Bachelor's Degree	8 hours of relevant training	2 years of relevant work experience	RA 1080 (Real Estate Service)		BLGF Regional Office XI, Davao City
32	LOCAL TREASURY OPERATIONS OFFICER II	BLGFB-LTOO2-19-2014	15	35,097	Bachelor's Degree	4 hours of relevant training	1 year of relevant work experience	Career Service (Professional)/2nd Level Eligibility		BLGF Regional Office XI, Davao City
33	ADMINISTRATIVE ASSISTANT I	BLGFB-ADAS1-10-2014	7	17,899	Completion of two years studies in college	none required	none required	Career Service (Sub Professional)/First Level Eligibility		BLGF Regional Office XI, Davao City
34	LOCAL ASSESSMENT OPERATIONS OFFICER III	BLGF-LAOO3-16-2014	18	45,203	Bachelor's Degree	8 hours of relevant training	2 years of relevant work experience	RA 1080 (Real Estate Service)		BLGF Caraga Region, Butuan City
35	FINANCIAL ANALYST IV	BLGFB-FINA4-11-2014	22	69,963	Bachelor's Degree relevant to the job	16 hours of relevant training	3 years of relevant work experience	Career Service (Professional)/2nd Level Eligibility		BLGF Cordillera Administrative Region, Baguio City
36	LOCAL ASSESSMENT OPERATIONS OFFICER I	BLGFB-LAOO1-9-2014	11	25,439	Bachelor's Degree	None required	None required	RA 1080 (Real Estate Service)		BLGF Cordillera Administrative Region, Baguio City
37	ADMINISTRATIVE ASSISTANT I	BLGFB-ADAS1-8-2014	7	17,899	Completion of two years studies in college	none required	none required	Career Service (Sub Professional)/First Level Eligibility		BLGF Cordillera Administrative Region, Baguio City
38	ADMINISTRATIVE AIDE III	BLGFB-ADA3-21-2005	3	14,125	Elementary School Graduate	none required	none required	Professional Driver's License (MC 11 s. 1996)		BLGF Cordillera Administrative Region, Baguio City

Interested and qualified applicants should signify their interest in writing. Upload said application, together with the following documents, thru <https://blgf.gov.ph/jobs/> not later than **JUN 06 2022**

1. Signed Application Letter (specifying the Position Title and Item Number applied for and its date of publication)
2. Fully accomplished and signed Personal Data Sheet (PDS) (CSC Form 212 Revised 2017) with Work Experience Sheet (WES). PDS must include recent passport size picture with recent passport-sized picture. PDS and WES can be downloaded at www.csc.gov.ph;
3. Performance rating in the last rating period (if applicable);
4. Copy of the Authenticated Certificate of Eligibility/Rating/License; and

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5. Copy of the Authenticated Transcript of Records.

QUALIFIED APPLICANTS are advised to address their application and upload it together with the supporting documents to:

NIÑO RAYMOND B. ALVINA

Executive Director

BLGF, 8th Floor, EDCPC Bldg., BSP Complex, Roxas Blvd., Manila

<https://blgf.gov.ph/jobs/>

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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