



BID BULLETIN NO. 1
PROCUREMENT OF SECURITY SERVICES
November 15, 2023

AGREEMENTS AND CLARIFICATIONS DURING THE PRE-BID CONFERENCE

This Bid Bulletin is issued to supplement/ modify/ amend the provisions contained in the bidding documents. This shall form as an integral part of the Bid Documents for Security Services.

No.	Issues Raised	As amended/ modified
1	<p>Whether the Approved Budget for the Contract (ABC) considered the following:</p> <p>a. 20% minimum administrative fee for security providers prescribed under Section 9, Republic Act (RA) No. 11917 dated July 30, 2022, (An Act Strengthening the Regulation of the Private Security Services Industry, Repealing for the Purpose, Republic Act No. 5487, Entitled "An Act to Regulate the Organization and Operation of Private Detective Watchmen or Security Guard Agencies", as Amended); and</p> <p>b. 395 number of working days per DOLE Handbook, 2023 Edition, instead of 394.40 days</p>	<p>The BAC agreed to adjust the ABC, from Php1,760,000.00 to Php1,922,000.00 in consideration of the issues raised, thus, adopting the 20% minimum administrative fee, and adjusting the number of working days from 394.4 days to 395 days.</p> <p>The following items in the Bid Document are amended as follows:</p> <p>"The sum of One Million Nine Hundred Twenty-Two Thousand Pesos (P1,922,000.00) is applied being the ABC to payments under the contract for Procurement of Security Services/ITB-01-2023-G, inclusive of not less than 20% minimum administrative fee of the total contract cost. Bids received in excess of the ABC shall be automatically rejected at bid opening."</p>
2	<p>Whether the submission of copies of previous contracts entered into by the agency is required.</p>	<p>It was agreed by the BAC that the submission of the listing/statement of previous contracts is sufficient to comply with the requirements of the bid. The contracts may be validated during post qualification phase.</p>
3	<p>Submission of Audited Financial Statements</p>	<p>In order to thoroughly evaluate the financial status of the prospective bidder, the BAC required the submission of the two (2) years (CY 2021 and 2022) audited financial statements.</p>
4	<p>Submission of documents like business permits, as these were</p>	<p>As stated in the Bid Data Sheet of the Bid Documents, under ITB Clause 20.2, "A valid</p>


	automatically given to the bidder, being a PhilGEPS registered	<p>PhilGEPS Registration Certificate and other required documents shall be submitted regardless of their Platinum Membership with PhilGEPS, to wit:</p> <ul style="list-style-type: none"> a) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document; and b) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas. 												
5	Whether the current PhilHealth rate of 4.5% will be used, or the 5% rate which may be applicable in 2024, subject to the issuance of Philhealth guidelines.	The current rate of 4.5% will meantime be the reference rate. Adjustments will be made once the new PhilHealth contribution schedule is already in effect.												
6	Clarification on the deployment of the five (5) security personnel	<p>It was clarified that the deployment of the security personnel will be as follows:</p> <table border="1"> <thead> <tr> <th>BLGF Office</th><th>Shift</th><th>Security Personnel (SP)</th></tr> </thead> <tbody> <tr> <td rowspan="3">BSP 8th Flr. EDPC Bldg.</td><td>Day</td><td rowspan="3">3 SP (1 per shift)</td></tr> <tr> <td>Night</td></tr> <tr> <td>Graveyard</td></tr> <tr> <td rowspan="2">2nd Flr. Palacio Del Gobernador</td><td>Day</td><td rowspan="2">2 SP (1 per shift)</td></tr> <tr> <td>Night</td></tr> </tbody> </table>	BLGF Office	Shift	Security Personnel (SP)	BSP 8 th Flr. EDPC Bldg.	Day	3 SP (1 per shift)	Night	Graveyard	2 nd Flr. Palacio Del Gobernador	Day	2 SP (1 per shift)	Night
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7	Request for a Detailed Cost Breakdown	The BAC will provide a cost breakdown template, see Annex A , to be filled-out by the providers and shall be submitted, along with the Bid Documents, as part of their financial proposal.												
8	Qualification criteria the BLGF will consider to draw the line in case of a tie among bidders.	The BAC agreed with the recommendation of considering, as qualification criteria in the event of a tie, the bidder's latest report/s on government remittances, tax payments and other mandatory government or contract obligations to determine whether they are of good standing.												
9	Number of copies of bid documents to be submitted	<p>The prospective bidders should submit in sealed envelopes, one (1) set original copy and two (2) sets of photocopies of bid documents.</p> <p>The sealed envelopes should be addressed to:</p> <p>CONSOLACION Q. AGCAOILI</p>												

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		Executive Director 8 th Floor, EDPC Building, BSP Complex, Malate, Manila And properly labeled as “ Original Copy ” and “ Photocopy ”
10	Schedule of Opening of Bids	The Opening of Bids will be on November 28, 2023, at 02:00 pm for security services and 03:00 pm for janitorial services, at the Bureau of Local Government Finance (BLGF) , 8th Floor, EDPC Bldg., BSP Complex, Malate, Manila and shall be done face to face with the BAC, TWG, BAC Secretariat, observers and prospective bidders, in view of Proclamation No. 90, issued by the Office of the President dated November 09, 2022.

For further inquiries, interested bidders may coordinate and contact the **Bids and Awards Committee (BAC) Secretariat** at Tel. No. 8522-8772 or e-mail bacsecretariat@blgf.gov.ph.

Please be guided accordingly.


MA. PAMELA P. QUIZON
 Acting Deputy Executive Director
 Vice Chairperson, Bids and Awards Committee