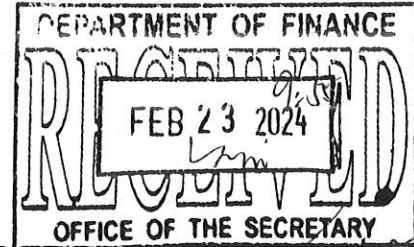




Republic of the Philippines  
**LOCAL GOVERNMENT OF SAN MATEO**  
Province of Rizal

*Office of the Municipal Treasurer*

TO : **MR. DIMASIRA D. SOLAIMAN**  
STATE AUDITOR II  
OIC-TEAM LEADER



SUBJECT : RETRIEVAL OF THE LOSS USED DUPLICATE AND TRIPLICATE COPY OF ACCOUNTABLE FORM #51 (OFFICIAL RECEIPT) SERIAL NO. 0774456 under the name of Ms. Maria Agnes B. Polintan

DATE : FEBRUARY 8, 2024



Sir:

I would like to inform your good office that Ms. Maria Agnes B. Polintan, Admin Aide 1/Collector had already found the missing used duplicate and triplicate copy of Official Receipt No. 0774456 dated February 1, 2024 in the name of Mr. Bonifacio E. Roan in the amount of SIX HUNDRED FIFTY PESOS (P650.00).

Ms. Maria Agnes B. Polintan, had remitted this collection last February 1, 2024 and through her diligent effort that she retrieved the used duplicate and triplicate copy.

For your information.

Respectfully yours,

  
**MA. TERESA B. AHUNIN**  
Municipal Treasurer

Cc: Office of the Municipal Accountant  
The Honorable Chairman  
COA, Quezon City

The Honorable Secretary  
Department of Finance, Manila

The Executive Director  
Bureau of Local Government and Finance

To: **MA. TERESA B. AHUNIN**  
Municipal Treasurer  
San Mateo, Rizal

Re: Retrieval of Lost Duplicate and Triplicate Copies of Receipt

DATE: February 8, 2024

Madam:

I am writing this letter to inform you that I got the missing duplicate and triplicate copy of O.R. No. 0774456 dated 01 February, 2024 for Mr. Bonifacio Roan as receipt for Municipal Franchise # J-7-029. It was returned to me by Christopher Rivera which turned out was unfortunately included to his numerous Super Health transactions handed to me to be paid.

For your information and discernment.

Respectfully Yours,

  
Maria Agnes B. Polintan  
Admin. Aide 1/Collector  
Municipal Treasury  
San Mateo, Rizal

