

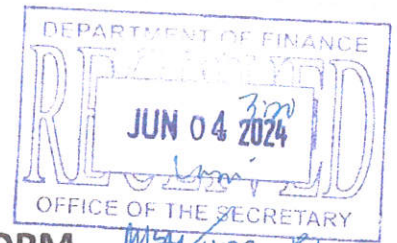


Republic of the Philippines  
Province of Camarines Norte  
**MUNICIPALITY OF STA. ELENA**

**OFFICE OF THE MUNICIPAL TREASURER**



DEPARTMENT OF FINANCE  
Republic of the Philippines




## **NOTICE OF LOSS OF ACCOUNTABLE FORM**

**TO** :PROVINCIAL TREASURER/ALL MUNICIPAL TREASURERS/ALL BARANGAY TREASURERS

**SUBJECT** :Loss of One (1) set of BIR Form No. 0016 (Community Tax Certificate -Individual) bearing Serial No. 20772123 (Original, Duplicate & Triplicate)

**NOTICE IS HEREBY GIVEN** to the public of the loss of one (1) set of original, duplicate and triplicate copy of BIR Form No. 0016 bearing serial No. 20772123 on May 8, 2024 under the accountability of Mr. Angelito D. Doroja, Local Treasury Operation Officer II (LTOO II) and at the time is being used and was the custody of Mrs. Jackielou C. San Antonio, RCC II of the same office, and despite of the diligent effort to search, recover and locate the aforesaid accountable form, it could no longer be found.

**THIS NOTICE IS HEREBY GIVEN** to safeguard against any fraudulent use of the above-mentioned accountable form. When found and discovered under the possession of the unauthorized person, it is requested that the matter be reported to this office. Any transaction involving the said Accountable Form shall not be honored and shall be considered illegal.

  
**MERLINDA M. SARGENTO**  
Municipal Treasurer

**Copy Furnished:**

*The Honorable Secretary, DOF, Manila*  
*The Regional Director, BLGF Region 5*  
*The Provincial Auditing Supervisor of the Province of Camarines Norte*  
*The Provincial Treasurer, Camarines Norte*  
*The Audit Team Leader*  
*All municipalities of Camarines Norte*  
*All barangay treasurers -municipality of Sta. Elena*  
*Bulletin Board of this LGU*