



Republic of the Philippines  
City of Surigao  
**OFFICE of the CITY TREASURER**



**NOTICE OF LOSS**

**TO :** ALL PROVINCIAL, CITY, MUNICIPAL TREASURERS IN THE PHILIPPINES  
& CONCERNED AGENCIES

**DATED :** May 7, 2024

**SUBJECT :** LOSS OF UNUSED/UNISSUED FOUR (4) ORIGINAL, DUPLICATE &  
TRIPLICATE COPY OF ACCOUNTABLE FORM 51 BEARING SERIAL  
NUMBER 3332165-3332168

**NOTICE** is hereby given to the Public that the above-mentioned Accountable Form 51 under the custody and accountability of **Ms. EVA V. PLAZA**, Barangay Treasurer of Barangay Capalayan, Surigao City, was discovered lost while on her possession safekept in her drawer at Barangay Hall of Capalayan, Surigao City, Surigao Del Norte on April 1, 2024 and was reported to this Office on May 6, 2024.

This Notice of Loss is being issued in order that all concerned, may guard against the fraudulent use of the same and when found or discovered in the possession of an authorized person/s, it is requested that this matter be reported to this office immediately for appropriate action. Any transaction involving the said accountable form shall not be honored and considered illegal.

**NELSON S. ALCALA**  
City Treasurer

Copy Furnished:

1. The Regional Director, BLGF Caraga Region, Butuan City
2. The Audit Team Leader, City of Surigao
3. All Provincial/City/Municipal Treasurers of the Philippines