



Republic of the Philippines  
DEPARTMENT OF FINANCE  
**BUREAU OF LOCAL GOVERNMENT FINANCE**

MEMORANDUM CIRCULAR NO. 001 . 2023

20 JAN 2023

TO : **All BLGF Central and Regional Directors; All Provincial, City and Municipal Treasurers, Budget Officers and Assessors; and Others Concerned**

SUBJECT : **Extension of Deadline for the Submission of the Q1 FY2023 LGU Integrated Financial Tools (LIFT) Reports**

This Memorandum Circular (MC) is issued to inform all concerned of the herein attached Department Order (DO) No. 005.2023 dated 13 January 2023, issued by the Secretary of Finance, on the extension of the deadline for the submission of the Q1 FY2023 LIFT Reports<sup>1</sup> of all local treasurers, budget officers and assessors, thus, setting the deadline to 15 July 2023 in consideration of the LIFT System enhancement and roll-out to all provinces, cities, and municipalities. Relative thereto, the imposition of sanctions for failure to submit LIFT reports on time, pursuant to Department of Finance (DOF) DO Nos. 052.2022<sup>2</sup>, 078.2017<sup>3</sup>, and 059.2015<sup>4</sup>, are temporarily suspended until the aforementioned date only.

In view of the foregoing, this MC is only applicable to the above-stated report submission, and Q4 FY2022 reports will still be submitted as scheduled using the current version of the LIFT System. A separate advisory on the roll-out of the enhanced LIFT system will be issued by this Bureau.

All BLGF Central and Regional Directors are hereby instructed to disseminate this MC to all local officials concerned within their respective jurisdictions and all shall be guided accordingly.



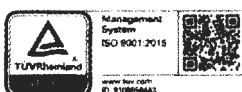
**MA. PAMELA P. QUIZON**  
OIC Executive Director

<sup>1</sup> LIFT Reports includes Environment and Natural Resources (ENR), Statement of Receipts and Expenditures (SRE), and Quarterly Report on Real Property Assessment (QRRPA).

<sup>2</sup> DO No. 052.2022 – New Reporting Deadlines for the LGU Integrated Financial Tools (LIFT) System, Amending for the Purpose DO No. 8-2011, as Amended by DO No. 034.2014

<sup>3</sup> DO No. 078.2017 – Amending Sections 1, 2 and 4 of DO No. 049.2016 (Inclusion of Environment and Natural Resources Data in the Electronic Statement of Receipts and Expenditures System for Local Treasurers)

<sup>4</sup> DO No. 059.2015 – Electronic Submission of the Quarterly Report on Real Property Assessment (QRRPA)





Republic of the Philippines  
**DEPARTMENT OF FINANCE**

Roxas Boulevard Corner Pablo Ocampo, Sr. Street  
Manila 1004

**DEPARTMENT ORDER NO. 005.2023**

**SUBJECT : EXTENSION OF DEADLINE FOR THE SUBMISSION OF THE FY2023  
1<sup>st</sup> QUARTER LGU INTEGRATED FINANCIAL TOOLS (LIFT) REPORTS**

In view of the enhancement of the LGU Integrated Financial Tools (LIFT) System and the need to roll-out the enhanced LIFT System to all provinces, cities, and municipalities, the deadline for the submission of the LIFT Reports<sup>1</sup> for FY2023 1<sup>st</sup> Quarter by all local treasurers, budget officers and assessors, is hereby extended until 15 July 2023. Related to this, the imposition of sanctions for failure to submit LIFT reports on time, pursuant to Department of Finance (DOF) Department Order (DO) Nos. 052.2022<sup>2</sup>, 078.2017<sup>3</sup>, and 059.2015<sup>4</sup>, are temporarily suspended until the aforementioned date only. Hence, the LIFT Reports for FY2023 1<sup>st</sup> Quarter shall be due for submission on 15 July 2023.

The Bureau of Local Government Finance is directed to immediately review the aforementioned LIFT reports upon submission and to ensure compliance by all concerned with this Department Order.

This Department Order shall take effect immediately.



**BENJAMIN E. DIOKNO**  
Secretary of Finance

JAN 13 2023

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<sup>2</sup> Department Order No. 052.2022 – New Reporting Deadlines for the LGU Integrated Financial Tools (LIFT) System, amending for the Purpose DO No. 8-2011, as Amended by DO No. 034.2014

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<sup>4</sup> Department Order No. 059.2015 – Electronic Submission of the Quarterly Report on Real Property Assessments (QRRPA)