



Republic of the Philippines
DEPARTMENT OF FINANCE
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MEMORANDUM CIRCULAR NO. 009.2020

APR 27 2020

TO : All BLGF Central and Regional Directors; All Provincial, City and Municipal Treasurers; and Others Concerned

SUBJECT : Encoding and Reporting of Bayanihan Grant for the Local Government Units (LGUs) in the LGU Integrated Financial Tool (LIFT) System

This Memorandum Circular is issued in connection with Local Budget Circular (LBC) No. 125¹ dated 07 April 2020, granting an equivalent of one (1) month FY 2020 Internal Revenue Allotment (IRA) share for cities and municipalities, and LBC No. 126² dated 13 April 2020, granting an equivalent of one-half (1/2) month FY 2020 IRA for provinces, both issued by the Department of Budget and Management (DBM), in connection with Republic Act (RA) No. 11469, otherwise known as the *Bayanihan to Heal as One Act*.

In order to effectively monitor the Bayanihan Grant to LGUs, in support of Section 3.7³ of both LBC Nos. 125 and 126 on the **creation of Special Account in the General Fund (SAGF)**, and pursuant to the responsibilities of this Bureau under Department Order No. 034.2014 dated 26 May 2014, and Joint Memorandum Circular No. 1 series of 2016⁴, dated 18 November 2016, **all local treasurers shall ensure the proper recording and reporting of said grants in the Statement of Receipts and Expenditures (SRE) Report.**

Specifically, the Bayanihan Grant to LGUs shall be inputted as **Other Subsidy** entry in the **LIFT-LGU System under General Fund**, with the following instructions:

1. On **Module**, Click **Actual Transaction** followed by **General Collections**
2. Click **Add Record** on the right corner, and choose **period**
3. On **Collection Type**, choose **Extraordinary Receipts/Grants/Donation Module**
4. On **Particular**, encode in **Other Subsidy Income** under **Subsidy Income**

All BLGF Regional Directors are directed to immediately and widely disseminate this Circular to all concerned, and provide online technical assistance to the LGUs for the purpose.

Please be guided accordingly.



Niño Raymond B. Alvina
NIÑO RAYMOND B. ALVINA
Executive Director

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¹ Guidelines on the Release and Utilization of the Bayanihan Grant to Cities and Municipalities (BGCM)

² Guidelines on the Release and Utilization of the Bayanihan Grant to Provinces (BGP)

³ The Utilization of the BGCM/BGP shall be subject to the usual local budgeting process pursuant to the pertinent provisions of the Local Government Code of 1991 (RA No. 7160)

⁴ Updated Guidelines on the Harmonization of Local Planning, Investment Programming, Resource Mobilization, Budgeting, Expenditure Management, and Performance Monitoring and Coordination in Fiscal Oversight

